

**MAINE TOWNSHIP
ORDINANCE 2018-1 ~~A~~
BUDGET & APPROPRIATION ORDINANCE FOR 2018-2019**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2018 and ending February 28, 2019

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE \$6,832,968

ESTIMATED REVENUES

Property Tax	\$4,522,119
Replacement Tax	\$73,030
Interest Income	\$13,198
MaineStay Fees	\$14,952
Senior Programs (net)	-\$10,823
Other Income	\$81,229

TOTAL ESTIMATED REVENUES \$4,693,705

TOTAL ESTIMATED FUNDS AVAILABLE \$11,526,673

BUDGETED EXPENDITURES

Administration	\$1,744,794
Assessor	\$332,267
Clerk	\$230,629
Emergency Management	\$28,871
MaineStay Youth and Family Services	\$642,477
Senior and Adult Services	\$417,053
Mental Health/Community Services	\$455,260

TOTAL EXTIMATED EXPENDITURES \$3,851,350

ENDING BALANCE \$7,675,323

ADMINISTRATION**PERSONNEL**

Salaries	\$782,450
IDES	\$1
Social Security	\$61,729
Municipal Retirement Fund	\$67,812
Health Insurance	\$305,000
Dental Ins.	\$20,000
Life Ins.	\$2,255
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$1,239,248

CONTRACTUAL SERVICES

Accounting Services	\$27,287
Building-Grounds Maintenance	\$25,242
Community Information-Support	\$47,578
Conferences-Meetings	\$3,570
Dues-Subscriptions	\$6,316
Web Site/Email Host	\$5,000
Equipment Leasing-Maintenance	\$18,527
Computer Tech Support	\$8,052
Print Management	\$4,637
General Insurance-Liability-Bond	\$53,835
Legal Services	\$33,102
Mileage-Travel-Lodging Expense	\$1,630
Police Protection	\$45,600
Postage	\$33,962
Printing-Publishing	\$38,796
Special Programs	\$6,459
Staff Training	\$436
Telecommunications	\$25,519
Transportation/MaineLines	\$5,281
Utilities	\$21,110
TOTAL CONTRACTUAL SERVICES	\$411,940

COMMODITIES

Miscellaneous	\$500
Office Supplies/Small Equipment	\$17,500
Operating Supplies-Maintenance	\$8,500
TOTAL COMMODITIES	\$26,500

OTHER EXPENDITURES

Cleanup Project/Single Hauler Program	\$1
Code Enforcement Expense	\$673
Neighborhood Watch	\$3,029
Plan Commission	\$1
Maine Township Recovery Connections	\$45,060
Vehicle Expense	\$3,381
TOTAL OTHER EXPENDITURES	\$52,146

CAPITAL OUTLAY

Building	\$4,959
Building Purchase	\$1
Equipment Purchase	\$10,000

TOTAL CAPITAL OUTLAY	<u>\$14,960</u>
CONTINGENCIES	\$1
TOTAL ADMINISTRATION	<u>\$1,744,794</u>

ASSESSOR

PERSONNEL

Salaries	\$179,147
Social Security	\$12,813
Life Ins.	\$487
Dental	\$5,022
Municipal Retirement Fund	\$20,009
Health Insurance	\$110,090
TOTAL PERSONNEL	<u>\$327,568</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$848
Cook County Assessor Tie-in	\$1,025
Dues-Subscriptions	\$300
Equipment Leasing-Maintenance	\$350
Mileage-Travel-Lodging Expense	\$1,200
Postage	\$1
Printing-Publishing	\$151
Sidwell Maps	\$707
Staff Training	\$116
TOTAL CONTRACTUAL SERVICES	<u>\$4,697</u>

COMMODITIES

Miscellaneous	\$1
Office Supplies/Small Equipment	\$1
TOTAL COMMODITIES	<u>\$2</u>

TOTAL ASSESSOR	<u>\$332,267</u>
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CLERK

PERSONNEL

Salaries	\$131,525
Social Sec.	\$10,062
Municipal Retirement Fund	\$16,717
Health Ins	\$45,000
Dental Ins	\$3,000
Life Ins.	\$324
TOTAL PERSONNEL	\$206,628

CONTRACTUAL SERVICES

Conferences-Meetings	\$853
Dues-Subscriptions	\$332
Print Management	\$3,028
General Insurance-Liability-Bond	\$145
Mileage-Travel-Lodging Expense	\$996
Honor Flight	\$1,000
Postage	\$7,332
Printing-Publishing	\$847
Computer Tech Support	\$6,340
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	\$20,874

COMMODITIES

Miscellaneous	\$126
Office Supplies/Small Equipment	\$3,000
TOTAL COMMODITIES	\$3,126

TOTAL FOR CLERK'S OFFICE	\$230,629
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$14,722
Soc. Sec	\$1,206
Uniforms	\$387
TOTAL PERSONNEL	<u>\$16,316</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$1
Dues/Subscriptions	\$50
Equipment Leasing	\$1
Citizen Corps Program	\$1,440
Utilities	\$3,976
Computer Tech Support	\$1
Postage	\$24
Printing/Publishing	\$1
Special Programs	\$200
Special Events	\$155
Telecommunications	\$2,820
Staff Training	\$28
TOTAL CONTRACTUAL SERVICES	<u>\$8,696</u>

COMMODITIES

Miscellaneous	\$1
Office Supplies/Small equipment	\$500
Operating Supplies	\$138
Disaster Operations Supplies	\$628
TOTAL COMMODITIES	<u>\$1,267</u>

OTHER EXPENDITURES

Volunteer Insurance	\$582
Vehicle Expense	\$614
TOTAL OTHER EXPENDITURES	<u>\$1,196</u>

CAPITAL OUTLAY

Building	\$1,396
TOTAL CAPITAL OUTLAY	<u>\$1,396</u>

TOTAL FOR OFFICE OF EMERGENCY MANAGEMEN	<u>\$28,871</u>
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MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$362,140
Social Sec.	\$27,708
Municipal Retirement Fund	\$46,917
Health Ins.	\$160,000
Dental Ins.	\$7,000
Life Ins.	\$1,135
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$604,901</u>

CONTRACTUAL SERVICES

Community Education	\$137
Summer Youth Camp	\$3,703
Garage Sale	\$202
Conferences-Meetings	\$823
Dues-Subscriptions/Licensures	\$1,874
Print Management	\$5,900
General Insurance-Liability-Bond	\$958
Mileage-Travel-Lodging Expense	\$924
Postage	\$420
Printing-Publishing	\$1,391
Special Programs	\$5,595
Computer Tech Support	\$6,340
Consultation/Staff Training	\$1,971
Building Maint.	\$1
TOTAL CONTRACTUAL SERVICES	<u>\$30,241</u>

COMMODITIES

Training Manuals/Books	\$289
Miscellaneous	\$45
Office Supplies/Small Equipment	\$4,000
TOTAL COMMODITIES	<u>\$4,334</u>

OTHER EXPENDITURES

Youth Recreation Fund	\$3,000
Substance Abuse Programs	\$1
TOTAL OTHER EXPENDITURES	<u>\$3,001</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$642,477</u>
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SENIOR AND ADULT SERVICES

PERSONNEL

Salaries	\$221,117
Social Sec.	\$16,913
Municipal Retirement Fund	\$28,104
Health Ins.	\$90,000
Dental Ins.	\$5,787
Life Ins.	\$769
Tuition Reim.	\$1
TOTAL PERSONNEL	\$362,691

CONTRACTUAL SERVICES

Conferences-Meetings	\$866
Dues-Subscriptions	\$125
Mileage-Travel-Lodging Expense	\$1,084
Postage	\$11,552
Printing-Publishing	\$12,197
Special Programs	\$9,657
Computer Tech Support	\$10,715
Print Management	\$3,856
Telecommunications	\$25
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	\$50,078

COMMODITIES

Miscellaneous	
Office Supplies/Small Equipment	\$4,284
TOTAL COMMODITIES	\$4,284

TOTAL FOR SENIOR AND ADULT SERVICES	\$417,053
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Mental Health/Community Services	\$455,260
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TOTAL TOWN FUND	\$3,851,350
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GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$2,412,491
ESTIMATED REVENUES	
Property Tax	\$1,131,362
Social Security Reimbursement	\$20,900
Interest Income	\$3,685
Energy Assistance Revenue	\$12,960
Food Pantry Cash Donations	\$43,269
TOTAL ESTIMATED REVENUES	\$1,212,176
BUDGETED EXPENDITURES	
Administration	\$662,437
Home Relief	\$162,461
Contingencies	\$1
TOTAL ESTIMATE EXPENDITURES	\$824,899
ENDING BALANCE	\$2,799,768

ADMINISTRATION

PERSONNEL	
Salaries	\$392,586
IDES	\$1
Social Security	\$29,875
Municipal Retirement Fund	\$47,823
Health Insurance	\$130,434
Dental Ins.	\$4,433
Life Ins.	\$1,191
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$606,344
CONTRACTUAL SERVICES	
Conferences-Meetings	\$514
Accounting Services	\$8,486
Dues-Subscriptions	\$1
Print Management	\$6,500
General Insurance-Liability-Bond	\$14,941
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$892
Postage	\$3,000
Printing-Publishing	\$1,500
Telecommunications	\$1,374
Computer Tech Support	\$6,290
Staff Training	\$478
Utilities	\$2,252
TOTAL CONTRACTUAL SERVICES	\$46,230

COMMODITIES	
Miscellaneous	\$32
Office Supplies/Sm. Equipment	\$6,330
Operating Supplies-Maintenance	\$1,150
TOTAL COMMODITIES	<u>\$7,513</u>

CAPITAL OUTLAY	
Computer Software Development	\$2,350
Building Maintenance	\$1
TOTAL CAPITAL OUTLAY	<u>\$2,351</u>

TOTAL ADMINISTRATION	<u>\$662,437</u>
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CONTINGENCIES	\$1
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HOME RELIEF

CONTRACTUAL SERVICES	
Medical Services	\$114
Ambulance-Paramedic Service	\$1
Client Utilities	\$5,913
Dental Services	\$1
Emergency Assistance Program	\$1,200
Food/Person. Essentials	\$33,887
Funeral and Burial Services	\$1
Client Health Insurance	\$134
Prescription Drugs	\$2,693
Catostr. Med. Insurance	\$4,200
CWP	\$1
Shelter-Rent	\$71,102
TOTAL CONTRACTUAL SERVICES	<u>\$119,247</u>

COMMODITIES	
Transport/Clothing	\$19,803
Food Pantry	\$23,410
Transient	\$1
TOTAL COMMODITIES	<u>\$43,214</u>

TOTAL HOME RELIEF	\$162,461
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CONTINGENCIES	\$1
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TOTAL GENERAL ASSISTANCE FUND	\$824,900
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Section 2: That there is hereby appointed for township purposes:

FOR FISCAL YEAR ENDING FEBRUARY 28, 2019

BY FUND

1. GENERAL TOWN FUND	\$3,851,350
2. GENERAL ASSISTANCE FUND	\$824,900
TOTAL APPROPRIATIONS	\$4,676,250

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of four million six hundred and seventy six thousand two hundred and fifty dollars for the fiscal year March 1, 2018 to February 28, 2019 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Section 5: The salary grade and range as adopted by the Board is made a part of this Ordinance.

Adopted in a meeting assembled on May 22, 2018 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

Ayes: 5 Kimberly Jones
Nays: _____ David A. Cavabotta
Absent: _____ [Signature]
[Signature]
[Signature]
[Signature]
Township Clerk Township Supervisor



Peter Gialamas

Clerk

Supervisor
Laura J. Morask

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
Walter Kazmierczak

Trustees
Kimberly Jones
David A. Carrabotta, Esq.
Claire R. McKenzie
Susan Kelly Sweeney

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, Illinois 60016
847-297-5225
847-297-8723 Fax

**CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP GENERAL
TOWN FUND AND GENERAL ASSISTANCE
BUDGET AND APPROPRIATION ORDINANCE**

May 22, 2018

CERTIFICATE

I, Peter Gialamas, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2018-1 of the Board meeting duly convened and held on the 22nd day of May, 2018.



Town Clerk

SEAL